

Calendar of Schedule for Sept – Dec 2011 Intake

Covers timetables for
September Intake of:

- a. **HND Business**
Morning First Half,
Morning Second and
Evening
- b. **Edexcel Executive
Business Management
Diploma (Evenings)**
- c. **Edexcel Executive
Human Resource
Management(Evening)**

2011

BTEC PROFESSIONAL DIPLOMA IN EXECUTIVE HUMAN RESOURCES MANAGEMENT (EHRM)
BTEC PROFESSIONAL DIPLOMA IN EXECUTIVE BUSINESS MANAGEMENT (EBM)

TIMETABLE (Sept 2011 - Dec 2011)
Timing: 6.30pm-09.00pm

Modules covered in this term include: Human Resources Management, Leadership & OB, Human Resource Strategy, Marketing

Human Resource Strategy	Human Resources Management	Leadership & OB	Marketing
Sunday	Monday	Tuesday	Thursday
18-Sep	19-Sep	20-Sep	22-Sep
25-Sep	26-Sep	27-Sep	29-Sep
2-Oct	3-Oct	4-Oct	6-Oct
9-Oct	10-Oct	11-Oct	13-Oct
16-Oct	17-Oct	18-Oct	20-Oct
23-Oct	24-Oct	25-Oct	27-Oct
30-Oct	1-Nov	1-Nov	3-Nov
6-Nov	7-Nov	8-Nov	10-Nov
13-Nov	14-Nov	15-Nov	17-Nov
20-Nov	21-Nov	22-Nov	24-Nov
27-Nov	28-Nov	29-Nov	1-Dec
4-Dec	5-Dec	6-Dec	8-Dec

Students interested in taking the above modules in the Sept. 2011 intake, please complete the Executive Diploma Registration Form available online www.cee.ac.ae (Click on Download forms from tabs on the right and choose the form that says "Executive Diploma Registration FORM - EHRM/EBM only") and hand the same to Mr. Benny Varghese together with the course fees, as relevant.

CURRENT STUDENTS REGISTER BY JULY 31 2011 | REGISTRATIONS ON FIRST COME FIRST BASIS



CENTRE FOR EXECUTIVE EDUCATION | EMAIL: INFO@CEE.AC.AE | ADMISSIONS OFFICE OPEN ON ALL DAYS FROM 10AM TO 6:45 PM | TEL: +9714 390 0990 |

BTEC HIGHER NATIONAL DIPLOMA IN BUSINESS (HND)

MORNING BATCH FIRST HALF

TIMETABLE (Sept 2011 - Dec 2011)

Timing: 10.00am-01.00pm

Modules covered: Business Environment, Managing Activities to Achieve Results, Working with and Leading people

Business Environment

Sunday
18-Sep
25-Sep
2-Oct
9-Oct
16-Oct
23-Oct
30-Oct
6-Nov
13-Nov
20-Nov
27-Nov
4-Dec

Managing Activities to Achieve Results

Tuesday
20-Sep
27-Sep
4-Oct
11-Oct
18-Oct
25-Oct
1-Nov
8-Nov
15-Nov
22-Nov
29-Nov
6-Dec

Working with and Leading People

Thursday
22-Sep
29-Sep
6-Oct
13-Oct
20-Oct
27-Oct
3-Nov
10-Nov
17-Nov
24-Nov
1-Dec
8-Dec

Students interested in taking the above modules in the Sept 2011 intake, please complete the Executive Diploma Registration Form available online www.cee.ac.ae (Click on Download forms from tabs on the right and choose the form that says "HIGHER National Diploma Registration FORM - HND only") and hand the same to Mr. Benny Varghese together with the course fees (if unpaid).

CURRENT STUDENTS MAY KINDLY REGISTER BY JULY 31 2011

REGISTRATIONS ON FIRST COME FIRST BASIS



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BTEC HIGHER NATIONAL DIPLOMA IN BUSINESS (HND)

MORNING BATCH SECOND HALF

TIMETABLE (Sept 2011 - Dec 2011)

Timing: 2.00pm-04.30pm

Modules covered: Human Resource Management, Marketing, Organization and Behavior

Human Resource Management

Sunday

18-Sep
25-Sep
2-Oct
9-Oct
16-Oct
23-Oct
30-Oct
6-Nov
13-Nov
20-Nov
27-Nov
4-Dec

Marketing

Tuesday

20-Sep
27-Sep
4-Oct
11-Oct
18-Oct
25-Oct
1-Nov
8-Nov
15-Nov
22-Nov
29-Nov
6-Dec

Organization and Behavior

Thursday

22-Sep
29-Sep
6-Oct
13-Oct
20-Oct
27-Oct
3-Nov
10-Nov
17-Nov
24-Nov
1-Dec
8-Dec

Students interested in taking the above modules in the Sept. 2011 intake, please complete the Executive Diploma Registration Form available online www.cee.ac.ae (Click on Download forms from tabs on the right and choose the form that says "HIGHER National Diploma Registration FORM - HND only") and hand the same to Mr. Benny Varghese together with the course fees (if unpaid).

CURRENT STUDENTS MAY KINDLY REGISTER BY JULY 31 2011

REGISTRATIONS ON FIRST COME FIRST BASIS

BTEC HIGHER NATIONAL DIPLOMA IN BUSINESS (HND)

EVENING BATCH

TIMETABLE (Sept2011 –Dec 2011)

Timing: 6.30 pm -9.00pm

Modules covered: Business Environment, Managing Activities to Achieve Results, Working with and Leading people

Business Environment

Sunday

18-Sep
25-Sep
2-Oct
9-Oct
16-Oct
23-Oct
30-Oct
6-Nov
13-Nov
20-Nov
27-Nov
4-Dec

Managing Activities to Achieve Results

Monday

19-Sep
26-Sep
3-Oct
10-Oct
17-Oct
24-Oct
1-Oct
7-Nov
14-Nov
21-Nov
28-Nov
5-Dec

Working with and Leading People

Wednesday

21-Sep
28-Sep
5-Oct
12-Oct
19-Oct
26-Oct
2-Nov
9-Nov
16-Nov
23-Nov
30-Nov
7-Dec

Students interested in taking the above modules in the Sept. 2011 intake, please complete the Executive Diploma Registration Form available online www.cee.ac.ae (Click on Download forms from tabs on the right and choose the form that says "HIGHER National Diploma Registration FORM - HND only") and hand the same to Mr. Benny Varghese together with the course fees (if unpaid).

CURRENT STUDENTS MAY KINDLY REGISTER BY JULY 31 2011 | REGISTRATIONS ON FIRST COME FIRST BASIS



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Notes:

a. Students are encouraged to **apply for their seats at the earliest** to ensure a place. The intake may be closed earlier should the classes become full. In this event, the students are encouraged to apply for alternate modules or can opt for the distance learning option.

b. **Individual Certificate Students:** Students who wish to study single units may enroll for individual modules from the EBM /EHRM and HND and can earn a Certificate at the end of the course. They may choose to top up to the whole diploma at a later stage.

c. **Seamless Study between Morning and Evening Batches:** Students enrolled in the Morning batch of HND Business may opt to undertake additional units from HND Evening to complete their program at a faster pace. Seat in the class will depend on availability of seat and first preference will be given to Evening students.

d. The dates are indicative and maybe changed as per discretion of the Centre for Executive Education

e. Those registering late may receive their books late as well, since books are ordered at the cut-off date. Please contact info@cee.ac.ae for reserving your seats today for the next term.

f. Students who wish to **pay direct into the CEE Account** may do using the following details:

Centre for Executive Education

Account: 10 111 770627 01

Emirates Bank NBD, Tower Branch, Dubai

Swift: EBILAEADXXX

Once you have transferred the fees, please fax or email the deposit slip / transfer advice to info@cee.ac.ae and advise the Units you wish to add. Please remember to collect your receipt from the CEE Accounts.

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in Entrepreneurship and Small
Business Management.*

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Professional Diploma in Architecture
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